

# **S & A Program Descriptions and Expenditures**

**2022-2023**

## **Seattle Central College Service and Activities Fees Budget Committee**

### **Policies and Procedures**

District policy requires that students participate in the development of the S & A budget for recommendation to the Board of Trustees. Seattle Community College District Policy and Procedures 345.10 states:

“The recognized student government organization shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.”

Seattle Central Associated Student Council By-laws (Article X, Section I) states:

The ASC shall empower the Executive of Finance to establish the Services and Activities (S & A) Budget Committee to review requests for S & A funding, and submit budget recommendations for approval by the ASC, in accordance with the Revised Code of Washington State and Seattle College District VI Policies and Procedures related to Student Service and Activities Fees.

- A. The S & A Budget Committee shall consist of the Dean of Student Development, the Executive of Finance, and no less than three (3), but no more than six (6) students who are not current members of the ASC.
- B. All members shall review each application and individually score it.
- C. This committee shall reflect the diversity of the Associated Students of Seattle Central College.

The S & A Budget Committee is organized, convened and chaired by the Associated Student Council Executive of Finance, advised by the Dean of Student Development or the appointed designee, and supported by the Student Leadership administrative assistant. Voting members must attend all meetings of the committee.

The purpose of the S & A Budget Committee is to design and recommend to the Associated Student Council an S & A Budget Proposal that reflects and serves the greatest number of

Seattle Central students with a broad spectrum of services and activities that engage and empower the student body and support the mission and core values of Seattle Central College.

- The S & A Budget Committee begins and receives training fall quarter.
- A call for proposals for S & A funding for the following year is distributed widely on campus.
- During winter quarter, applicants of currently funded programs as well as those submitting a new program proposal will meet with the S & A Budget Committee to explain the goals, objectives, and success of funded projects, services, and activities and expectations of new projects.
- The S & A Budget Committee reviews and scores applications and decides on the allocations for the following year, forwarding their proposed budget to the Associated Student Council for approval.
- When approved by the Associated Student Council, the S & A budget is submitted to the college president, who can request amendments before forwarding it to the Board of Trustees.

**ASC Book Fund:**

*The purpose of the Book Fund is to make textbooks and other learning materials available to students who are unable to purchase them. Textbooks are bought and placed in the reserve section of the library. Other learning materials are purchased as the need for them arises.*

Textbooks	3,000
<b>Total</b>	<b>3,000</b>

**Associated Student Council:**

*The mission of the Associated Student Council, the official student government of Seattle Central College, is responsible for representing student interests to the college administration and facilitating the organization of a broad range of student committees that work to address issues and concerns and promote students' success and enhance the students' experience at Seattle Central.*

Student Wages	54,711.36
Benefits	1641.64
Goods & Services	600
<b>Total</b>	<b>56,953</b>

**Student Parent Support Program:**

*The high cost of childcare is a barrier to student persistence and completion. Assisting student parents with the financial burden will alleviate the financial hardship and open up the possibility for student parents to secure a degree.*

Client Services (vouchers)	25,000
<b>Total</b>	<b>25,000</b>

**Cultural Development and Programming:**

*Provides programming on campus through the College Activities Board, a team of students who develop and organize events and activities on campus that celebrate the diversity of our community and promote student involvement and collaboration among student organizations.*

Coordinator Wages & Benefits	52,764
Student Wages	22,796.40
Benefits	26,529.43
Goods & Services	14,677.17
<b>Total</b>	<b>116,767</b>

**Information Central:**

*Information Central, conveniently situated in the Main Hall, is staffed by highly trained Student Ambassadors to answer questions, make referrals, provide directions, and guide students and visitors to appropriate services.*

Coordinator Wages & Benefits	54,000
Student Wages	73,777.44
Benefits	28,673.32
Goods & Services	1,500
<b>Total</b>	<b>157,950.76</b>

**Leadership Orientation and Training:**

*This fund, managed by the dean of Student Development and the Director of Student Leadership, provides leadership-training activities and services that instruct, inspire and encourage student development of leadership skills. These funds provide also provide support to the Services and Activities Fee Committee. Orientation for about 30 students begins in the Summer and throughout the year.*

Orientation, Conferences, Trainers	12,600
<b>Total</b>	<b>12,600</b>

**M. Rosetta Hunter Art Gallery:**

*The art gallery, presenting original exhibits throughout the year, serves to bring diverse artistic voices to campus and provides a place for Seattle Central students to present their art, as well as see artistic exhibits that serve to broaden their experience with art in a variety of expressions.*

Coordinator Wages & Benefits	27,000
Student Wages	11,320
Benefits	16,413.12
Goods & Services	2,780
<b>Total</b>	<b>57,513.12</b>

**Office of Equity, Diversity, and Inclusion:**

*This program promotes responsiveness and success for students of color and students of diverse cultural backgrounds through projects, services, and collaboration with college departments.*

Student Wages	7,530
Conference/Training	3,970
<b>Total</b>	<b>11,500</b>

**Office Management:**

*Office Management is a vital part of the success of Student Leadership. It supports every aspect of the Student Leadership Division from payroll, payment to vendors, ordering of supplies and equipment to assisting student boards and student clubs with their events.*

Support Staff Wages	48,777
Benefits	21,390.33
Goods & Services	1,500
<b>Total</b>	<b>71,667.33</b>

**Phi Theta Kappa:**

*PTK is an international academic honor society for community college students. Any student earning a college level cumulative GPA of 3.3 may join and participate in service and leadership activities.*

Student Wages	27,701
PTK Conferences	7,100
Goods & Services	5,185
<b>Total</b>	<b>39,986</b>

**SAM Learning Center:**

*The Learning Support Network provides science and math tutoring services to Seattle Central College students in a variety of innovative and supportive ways and in numerous locations.*

Staff Wages	171,112
Tutor Wages	163,029
Benefits	84,518
Goods & Services	500
<b>Total</b>	<b>419,159</b>

**Student Involvement (SORC):**

*The student engagement specialist assists students to establish clubs and oversees the Student Organizations Resource Council (SORC), a team of students charged with assisting clubs with their funding and event planning. Student Involvement provides many opportunities for students to get involved and gain practical and transferable leadership skills, individual development and to achieve an overall successful college experience.*

Coordinator Wages	51,444
Student Wages	22,541.20
Benefits	25,883.80
Goods & Services	22,351
<b>Total</b>	<b>122,220</b>

**Student Leadership Programs:**

*The Director of Student Leadership advises the Associated Student Council, supervises the student engagement specialists over Student Involvement and Cultural Programming and Development; coordinates and leads Fellas Fridays; recruits students for committees and other involvement opportunities; is responsible for promotion, marketing, and branding for Student Leadership.*

Staff Wages	98,444.24
Benefits	32,751.54
<b>Total</b>	<b>131,195.78</b>

**Student Publications:**

*The Student Website and Publications (SWAP) team is a board of student editors who write for The Seattle Collegian, a student-run publication, which serves as a platform for student expression both online and in print.*

Advisor Wages	2,500
Student Wages	46,875.58
Benefits	1,075.71
Goods & Services	1621.7
<b>Total</b>	<b>52,073</b>

**Student Emergency Fund:**

*Provides the oversight and implementation of one-time emergency funds available for all students.*

Client Services	25,000
<b>Total</b>	<b>25,000</b>

**Student Support Resources:**

*This program serves as a resource center for Seattle Central College students and prospective students providing resources, support, information, referral, and access to services and resources in the community and on campus to reduce barriers to enrolling and succeeding in school.*

Staff Wages	94,221.12
Benefits	42,385.88
<b>Total</b>	<b>136,607</b>

**Wood Construction Student Association:**

*The Wood Construction Student Association operates on a satellite campus, which makes the role of the student council an important link between the Main Campus and their student body. They strive to be a resource of information for the students of the Wood Construction Center.*

Student Wages	5,000
Benefits	3,000
Goods, Speakers, Equipment	4,000
<b>Total</b>	<b>12,000</b>

**Writing Center:**

*The Writing Center operates as a part of the Learning Support Network to provide individual tutoring in the areas of writing and language arts. Staffed by students and supported by English instructors, students can receive assistance with any type of writing required of them.*

Tutor Wages	46,290.72
Benefits	4,535.82
Goods & Services	5,212.47
<b>Total</b>	<b>56,039.01</b>

<b>Total Expenditures</b>	<b>1,500,000</b>
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