**S & A Program Descriptions and Expenditures**

**2019-2020**

**Seattle Central College**

**Service and Activities Fees Budget Committee**

**Policies and Procedures**

District policy requires that students participate in the development of the S & A budget for recommendation to the Board of Trustees. Seattle Community College District Policy and Procedures 345.10 states:

“The recognized student government organization shall develop, in cooperation with the student services administration and professional staff, procedures for budget development, composition and operating procedures of the services and activities fees committee, and all other services and activities budget matters. Such provision shall be adopted as part of the approved student government constitution for each campus and prepared for approval by the Board of Trustees.”

Seattle Central Associated Student Council By-laws (Article X, Section I) states:

The ASC shall empower the Executive of Finance to establish the Services and Activities

(S & A) Budget Committee to review requests for S & A funding, and submit budget recommendations for approval by the ASC, in accordance with the Revised Code of Washington State and Seattle College District VI Policies and Procedures related to Student Service and Activities Fees.

* 1. The S & A Budget Committee shall consist of the Dean of Student Development, the Executive of Finance, and no less than three (3), but no more than six (6) students who are not current members of the ASC.
  2. All members shall review each application and individually score it.
  3. This committee shall reflect the diversity of the Associated Students of Seattle Central College.

The S & A Budget Committee is organized, convened and chaired by the Associated Student Council Executive of Finance, advised by the Dean of Student Development or the appointed designee, and supported by the Student Leadership administrative assistant. Voting members must attend all meetings of the committee.

The purpose of the S & A Budget Committee is to design and recommend to the Associated Student Council an S & A Budget Proposal that reflects and serves the greatest number of Seattle Central students with a broad spectrum of services and activities that engage and empower the student body and support the mission and core values of Seattle Central College.

* The S & A Budget Committee begins and receives training fall quarter.
* A call for proposals for S & A funding for the following year is distributed widely on campus.
* During winter quarter, applicants of currently funded programs as well as those submitting a new program proposal will meet with the S & A Budget Committee to explain the goals, objectives, and success of funded projects, services, and activities and expectations of new projects.
* The S & A Budget Committee reviews and scores applications and decides on the allocations for the following year, forwarding their proposed budget to the Associated Student Council for approval.
* When approved by the Associated Student Council, the S & A budget is submitted to the college president, who can request amendments before forwarding it to the Board of Trustees.

**ASC Book Fund**:

*The ASC book committee provides expensive and high-usage textbooks for the student body by putting them on reserve in the library. The purpose is to make education more accessible by augmenting the expense of buying books.*

Textbooks 4,377

**Total 4,377**

**Associated Student Council:**

*The ASC is the official student government that represents Seattle Central College students to the administration. It serves students and the Seattle Central College mission of being accessible, diverse, innovative, and responsive. Members of ASC serve as student representatives on many campus-wide committees.*

Student Wages 50,972

Goods & Services 1,143

Travel (Olympia) 1,555

**Total 53,670**

**BE Learning Center:**

*BE Learning Center leads the Learning Support Network in providing tutoring services to all Seattle Central College students across campus and providing students with high quality academic assistance.*

Tutors Wages & Benefits 130,437

Program Assistant 50,608

Good & Services 1,180

Travel (conference) 2,058

**Total 184,283**

**Childcare Assistance Program:**

*This program supports academic success for student parents by providing information, support, contacts with other social service providers, and financial assistance with childcare costs.*

Support Staff Wages & Benefits 30,901

Client Services (vouchers) 57,837

Grants (1,285)

**Total 87,453**

**Cultural Development and Programming:**

*Provides programming on campus through the College Activities Board, a team of students who develop and organize events and activities on campus that celebrate the diversity of our community and promote student involvement and collaboration among student organizations.*

Coordinator Wages & Benefits 68,370

Student Wages 33,410

Goods & Services/SOCC/ 26,429

Performers/Rentals 10,850

**Total** **139,059**

**Information Central and START:**

*Information Central, conveniently situated in the Main Hall, is staffed by highly trained Student Ambassadors to answer questions, make referrals, provide directions, and guide students and visitors to appropriate services. Student Ambassadors also facilitate START, New Student Orientations and coordinate Welcome Back Days each quarter to provide new and returning students with vital information.*

Coordinator Wages & Benefits 75,909

Student Wages 74,004

Goods & Services 2,917

**Total 152,830**

**Leadership Activities Set-up:**

*This position is responsible for setting up rooms, tables and any related work for Student Leadership activities. This position is crucial to the success of the events that occur on campus.*

Staff Wages & Benefits 20,971

**Total 20,971**

**Leadership Orientation and Training:**

*This fund, managed by the dean of Student Development, provides leadership-training activities and services that instruct, inspire and encourage student development of leadership skills. These funds provide a weeklong summer orientation for 60+ student leaders and other leadership training opportunities throughout the year.*

Orientation, Conferences, Trainers 30,831

**Total 30,831**

**M. Rosetta Hunter Art Gallery:**

*The art gallery, presenting original exhibits throughout the year, serves to bring diverse artistic voices to campus and provides a place for Seattle Central students to present their art, as well as see artistic exhibits that serve to broaden their experience with art in a variety of expressions.*

Coordinator Wages & Benefits 45,148

Student Wages 10,212

Goods & Services 2,521

**Total 57,881**

**Multicultural Services:**

*This program promotes responsiveness and success for students of color and students of diverse cultural backgrounds through projects, services, and collaboration with college departments.*

Student Wages 13,082

Conference/Training 2,174

**Total 15,255**

**Office Management:**

*Office Management is a vital part of the success of Student Leadership. It supports every aspect of the Student Leadership Division from payroll, payment to vendors, ordering of supplies and equipment to assisting student boards and student clubs with their events.*

Support Staff Wages & Benefits 153,584

Goods & Services 12,303

**Total 165,887**

**Phi Theta Kappa:**

*PTK is an international academic honor society for community college students. Any student earning a college level cumulative GPA of 3.3 may join and participate in service and leadership activities.*

Student Wages 27,701

PTK Conferences 7,100

Goods & Services 5,185

**Total 39,986**

**SAM Learning Center:**

*SAM Learning Center, a part of the Learning Support Network, provides science and math tutoring services to Seattle Central College students in a variety of innovative and supportive ways and in numerous locations.*

Tutor Wages 126,886

**Total 126,886**

**Student Involvement (SORC):**

*The student engagement specialist assists students to establish clubs and oversees the Student Organizations Resource Council (SORC), a team of students charged with assisting clubs with their funding and event planning. Student Involvement provides many opportunities for students to get involved and gain practical and transferable leadership skills, individual development and to achieve an overall successful college experience.*

Coordinator Wages & Benefits 43,680

Assistants 12,257

Student Wages 52979

Club Events & Activities 39,890

Revenue (2,735)

**Total 146,072**

**Student Leadership Programs:**

*The Director of Student Leadership advises the Associated Student Council, supervises the student engagement specialists over Student Involvement and Cultural Programming and Development; coordinates and leads Fellas Fridays; recruits students for committees and other involvement opportunities; is responsible for promotion, marketing and branding for Student Leadership.*

Director Wages & Benefits 86,315

Student Wages 5,937

Goods & Services (26)

**Total 92,226**

**Student Publications:**

*The Student Website and Publications (SWAP) team is a board of student editors who write for The Seattle Collegian, a student-run publication, which serves as a platform for student expression both online and in print.*

Advisor Wages 2,178

Student Wages 45,417

Goods & Services 7,620

NZ 2,745

**Total 57,960**

**Tournaments and Games Team (TAG Team):**

*The TAG team organizes and facilitates recreational games and activities that promote active student involvement, fair play and physical activities. The team works under the aegis of Student Leadership in conjunction with the Charles Mitchell Activity Center.*

Student Wages 32,432

Goods & Services, Activities 3,051

**Total 35,483**

**Student Emergency Fund:**

*Women’s Programs provides the oversight and**implementation of one-time**emergency funds available for all students.*

Client Services 12,610

**Total 12,610**

**Student Support Resources:**

*This program serves as a resource center for Seattle Central College students and prospective students providing resources, support, information, referral, and access to services and resources in the community and on campus to reduce barriers to enrolling and succeeding in school. Women’s Programs works in collaboration with other Student Support Programs to address the needs of all Seattle Central students.*

Staff Wages & Benefits 98,050

**Total 98,050**

**Wood Construction Student Association:**

*The Wood Construction Student Association operates on a satellite campus, which makes the role of the student council an important link between the Main Campus and their student body. They strive to be a resource of information for the students of the Wood Construction Center.*

Staff Wages 7,858

Goods, Speakers, Equipment 22,326

**Total 30,184**

**Writing Center:**

*The Writing Center operates as a part of the Learning Support Network to provide individual tutoring in the areas of writing and language arts. Staffed by students and supported by English instructors, students can receive assistance with any type of writing required of them.*

Tutor Wages 47,832

Goods & Services 9

**Total 47,841**

**Total Expenditures 1,553,219**