



MINUTES

Services & Activity Fee Committee Meeting

Tuesday, February 25, 2025

A. The meeting was called to order at 1:08 pm by Mbaire Monica

B. **Roll Call:** Present at the meeting were

- Tyler Saunders (Interim-Director of Student Leadership)
- Mbaire (Chair), Mengstu Abel (Subcommittee member), Furey-Soper Mathew (Subcommittee member), Jasmine Nguyen (ASC Associate of Finance), Jared Rogers (Subcommittee member), Yuka

C. **Introduction of guests:**

Thomas Chen - President of PTK

D. **Public comment:** No public comment.

E. **Approval of minutes:** Mbaire moved to approve the minutes on 02/18/2025, and Matthew seconded it. Minutes approved

F. **Old business:** Information session last Thursday 20th Feb

Tyler: having attendees on Zoom, talking about the survey, general questions in the application, and a little bit about UTF

G. **New business:**

- We agree to upload the committee members' photos in the S&A website and Jared created a folder in the group chat where the team members' photos can be found.
- For those who did not complete the time slots, please fill it out as soon as possible

Including a new day for the application interview.

- Mbaire is done with the survey, adjusted some points that were pointed out in the last meeting hope and can get the head-out for the flyer to share it with students to fill.

Thomas wants to ask about the interview process: What do we have to include in the presentation

Tyler: S&A will send out what the committee needs to include for the presentation

- Going through the survey:
 - + In question 3, it would be better if we could add an example for each category, so students know which program responds to the categories
 - Mbaire: Want to include all programs in the categories since listing specific programs could lead to comparing the program to another
 - Tyler: By letting students type any type of ideas they have in the survey could help us to navigate the applicant and for ASC and S&A fee to improve in the future
 - Tyler: There are some questions that we could remove since students themselves can't answer them, also some questions bring the same result, which we can simplify.
 - Gedeon: Don't think we should include the budget in the survey since he believed it better to have students' thoughts and ideas without knowing how much the budget is.
 - Thomas: After he is reading the survey, he has some thoughts about a student when they are taking the survey since for example, there are more programs, and organizations could create an event not just CAB
 - Thomas: Before we ask students, he thinks we should provide them a general information about what department we fund before,.. When they know where the funding is going, the students are clearer about what they can give their suggestions and ideas for the survey
 - Mbaire: We could include a link to a document that lists all the departments that we funded for the last previous years & brief details about those departments and put it on the top of the survey.

Universal Tech Committee:

- No updated

S&A Fee budget adjustment score sheet:

- Think about what adjustment that we need to the for the grading criteria
- We didn't mention antiracism in the application, but we have another thing, we should switch the grading criteria since it was for previous years.
- Tyler will start switching something for the grading and then we could have another meeting to talk about it.
- We also need to start scheduling application reviews for next week, so far, we have 0 application and 0 interview time slots → still see what we got.

H. The meeting adjourned at 1:58 pm