



MINUTES

Services & Activity Fee Committee Meeting

Tuesday, February 18, 2025

- A. The meeting was called to order at 1:16pm by Mbaire Monica
- B. **Roll Call:** Present at the meeting were
- Tyler Saunders (Interim-Director of Student Leadership)
 - Mbaire (Chair), Mengstu Abel (Subcommittee member), Furey-Soper Mathew (Subcommittee member), Jasmine Nguyen (ASC Associate of Finance), Jared Rogers (Subcommittee member), Yuka
- C. **Introduction of guests:** No guests
- D. **Public comment:** No public
- F. **Approval of minutes:** Jasmine moved to approve the minutes on 02/04/2025, and Matthew seconded it. Minutes approved
- G. **Old business:** Have an information session via Zoom last Thursday which actually went well (lots of questions, rules, and guidelines), changing the financial cycle to an annual cycle, ASC approved.
- We have 0 applications so far

H. New business:

Applicant interview time slots: Tyler shared the link to the team chat, the sign-up sheet including name, email, programs, and the available time slot that at least 2 people to join the interview.

- Haven't yet sent it out, still waiting if there is still any time that the team member is available.
- Whenever someone submits their preferred time, that slot disappears, preventing the next applicant from selecting it.
- Review applicants start on March 12th to the 18th

Universal Tech Fee Committee

- ASC, Tyler asked ASC to read and study Tech Fee 2020 come up with thoughts, questions, and opinions, and have them write the resolution on what they want to do with Tech Fee this Wednesday's meeting.
- It's not a committee of ASC, the president selects the chair of the committee according to the current charter.
- Jared will come to the ASC public meeting next Monday to hold public meetings about this.

The information Session happened this Thursday 20th February at noon, encourage members to come and join since it can be included in the committee member hour.

We agree that we will all put committee members on the S&A fee website, we could upload our picture on the team folder (Jared created) by the end of Tuesday next week.

Student feedback survey: According to bylaws, we have to survey students for the committee.

Helps us to allocate the funds

- Generalized and reduce the confusion about the programs on question 2
- We can draft the form by the end of today or Tuesday next week (making a poster including the QR code, tabling or Jasmine can upload it on the Canvas banner to approach students to do the survey)
- Can tell the program like EDIC, to let the students know that S&A fee having a survey about student thoughts on budget → increase the great number of answers from students, Tyler can contact his Dean to send a survey out to students.
- We can give Eric a heads-up to work on the poster for the survey and could look for a creative way to attract students.
- It would be great if we could give Eric the scratch of what we want for the flyer sometime next week before the 12th, and finalize the survey question

I. The meeting was adjourned at 2:05 pm