



MINUTES

Services & Activity Fee Committee Meeting

Tuesday, January 21, 2025

A. The meeting was called to order at 1:11 pm by Mbaire Monica

B. **Roll Call:** Present at the meeting were

- Tyler Saunders (Interim-Director of Student Development)
- Mbaire (Chair), Mengstu Abel (Subcommittee member), Furey-Soper Mathew (Subcommittee member), Jasmine Nguyen (ASC Associate of Finance), Jared Rogers (Subcommittee member)

C. **Introduction of guests:** No guests

D. **Public comment:** No public comments

E. **Approval of minutes:** Jasmine moved to approve the minutes from 1/14/2025, and Matthew seconded it. Minutes approved

F. **Old business:** Update on timeline

G. **New business:** Finalize application questions

- Molly keep this part to Tyler
- Tyler: He has updated the deadline on the first page, already put the link and short reply spot for how many students the program serves and moved the Killian guidelines before the long response questions. Also added the link for Killian guidelines for a new program that doesn't know about it. Narrative question: already rephrasing and putting bullet points for those questions
- Another change in adding more boxes for the budget account types

- *Inclusivity and Accessibility Question:*

In one page or less, please explain:

- How does your organization ensure it upholds inclusivity and accessibility?
- What measures are being taken to provide accessibility for students with disabilities?
- Are there specific resources or support systems planned to enhance the participation of all students?
- *Question #3:*
- In approximately a paragraph, please tell us about how well your program met its expected outcomes from last year. If there were any financial challenges in achieving these outcomes, please explain below.

2. Universal Tech Fee Committee

- No updates, TBD

H. The meeting adjourned at 1:59 pm