



MINUTES

Services & Activity Fee Committee

Meeting

Tuesday, Jan 14th, 2025

- A. The meeting was called to order at 1:05 pm by Committee Chair – Mbaire.
- B. **Roll Call:** present at the meeting were
- Tyler Saunders (Interim-Director of Student Development), Yuka Hemi (Administrative Assistant).
 - Mbaire (Chair), Mengstu Abel (Subcommittee member), Furey-Soper Mathew (Subcommittee member), Jasmine Nguyen (ASC Associate of Finance), Jared Rogers (Subcommittee member)
- C. **Introduction of guests:** No guest.
- D. **The Land Use and Acknowledgement:** No longer a practice to read the land acknowledgement.
- E. **Public comment:** No public comment

F. **Approval of minutes:** No Minutes were approved as Jan 14th was the first S&A meeting.

G. **Old business:**

1. No old business

H. **New business:**

1. S&A fee timeline 2024-2025

- January 21st sends our application questions to Richard
- January 28th implement Richard's feedback
- post the budget request by January 31st
- Budget request due on March 3rd
- March 4th begin to review applications
- March 11th finalized interview questions
- Conduct interview 12th -18th March
- April 7th Presentation for ASC
- Schedule meeting with President between April 8th–15th
- May 8th first Board of Trustees presentation

I. **Adjourn:**

- The meeting adjourned at 2:00pm.