



MINUTES

Services & Activity Fee Committee Meeting

Tuesday, March 05, 2024

- A. The meeting was called to order at 1:05 pm by Committee Chair - Helena Luong.
- B. **Roll Call:** present at the meeting were
- Dr. Kunbi Ajiboye (Dean of Student Development), Katie Wallace (Director of Student Leadership & Engagement), Yuka Hemi (Administrative Assistant).
 - Helena Luong (Chair), Allie Goodman-Callender (Subcommittee member), Lorena Aragon (Subcommittee member), Ryan Lahagu (Subcommittee member), Thomas Chen (ASC Associate of Finance), Jared Rogers (Subcommittee member) Bridget Chingondole (Subcommittee member).
- C. **Introduction of guests:** No guests.
- D. **The Land Use and Acknowledgement:** No longer a practice to read the land acknowledgement.
- E. **Public comment:** No public comment
- F. **Approval of minutes:** Jared moved to approve the 2/27/2023 meeting minutes. Ryan seconded it. Minutes approved.
- G. **Old business:**
1. Updates on budget report from EDIC and Emergency fund balances:
 2. Update on budget information:
 - i. The increase for info central and art gallery is tricky.
 - ii. The contingency funds do not cover that in the middle of the school year. That means the increase for info central is going to come from S&A fee funds.
 - iii. For the next biannual cycle, they need to calculate the wages ahead and more accurately.
 - iv. We still don't know how much of a budget we have for the increase. On Thursday we will discuss what requests we should prioritize.
 - v. Info central and art galleries came to ASC regular meetings to ask for more funds this year.

H. New business:

1. Reminder on timesheet

- i. The timesheet will be re-calculated based on the hours that we meet and review the hearing.
- ii. The meeting that is going to be held on 3/12 will be moved to either 3/15 or after spring break.

I. The meeting adjourned at 1:52 pm.