



MINUTES

Services & Activity Fee Committee Meeting

Tuesday, Feb 27, 2024

- A. The meeting was called to order at 1:05 pm by Committee Chair - Helena Luong.
- B. **Roll Call:** present at the meeting were
- Dr. Kunbi Ajiboye (Dean of Student Development), Katie Wallace (Director of Student Student Leadership & Engagement), Yuka Hemi (Administrative Assistant).
 - Helena Luong (Chair), Allie Goodman-Callender (Subcommittee member), Lorena Aragon (Subcommittee member), Ryan Lahagu (Subcommittee member), Thomas Chen (ASC Associate of Finance), Jared Rogers (Subcommittee member) Bridget Chingondole (Subcommittee member).
- C. **Introduction of guests:** No guests
- D. **The Land Use and Acknowledgement:** No longer a practice to read the land acknowledgement.
- E. **Public comment:** No public comment
- F. **Approval of minutes:** Ryan moved to approve the 2/14/2024 meeting minutes. Lorena seconded it. Minutes approved.
- G. **Old business:**
1. Revising timeline:
 - i. Need to figure out how much money there is in the school budget.
 - ii. Meeting with Julie on next Monday and hopefully will get more information.
 2. Rescheduling for budget finalization:
 - i. Next Thursday March 7 from 1pm to 3pm.
 - ii. If there are any additional questions to the departments send them to Helena asap
- H. **New business:**
1. Monthly S&A Expenditure Report:
 - i. EDIC mixes other funds with the S&A fee money so now we don't know what's going on. They have so much money in the balance (187,804.65).

- ii. The reason the allocation goes over 1.5 million is because of the benefits, wages, and salary changes during the school year.
 - iii. It will be much more helpful if the contingency fund is included in the allocation of the monthly S&A expenses report
 - iv. There are multiple amounts for the budget manager, and they just transfer the money from different accounts frequently. The problem is that we don't know if they use the money properly.
- I. The meeting adjourned at 1:48 pm.